



1065 West 750 South, Woods Cross, UT 84087

Employment Application

Thank you for considering Greene's Inc. as a possible employer. Your thorough and accurate answers to the following questions will help us to evaluate your qualifications for a position with us. Please print throughout the form except in areas requiring a signature.

Greene's Inc. is an equal opportunity employer. Prospective employees will receive consideration without discrimination based upon race, color, religion, sex, national origin, disability, age, sexual orientation, or any other protected class. Greene's Inc. does not discriminate against anyone who is associated with or related to a person who falls into any protected class.

Greene's Inc. is a drug free workplace. Prospective employees will be required to submit to a screen test for illegal drugs in connection with consideration for employment. By completing and submitting this application, you consent to submit to a screen test for illegal drugs. A copy of Greene's Inc. Drug and Alcohol Testing Policy is available for your review upon request.

By completing and submitting this application, you understand and consent to requests for background inquiries. The information can come from various Federal, State, and other agencies which maintain records concerning the applicant's past activities relating to driving, credit, criminal, civil, and other experiences.

PERSONAL INFORMATION			
<i>SECTION I: Please print</i>			
Date:		Date Available for Work:	
Name:			
<i>Last</i>	<i>First</i>	<i>Middle</i>	Social Security Number
Address:			
<i>City</i>	<i>State</i>	<i>Zip</i>	Phone
Are you at least 18 years of age? Yes <input type="checkbox"/> No <input type="checkbox"/>		If hired, can you furnish proof that you are eligible to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>	
What position are you applying for?		Salary Expected	Current Salary
Have you previously applied for Greene's Inc.? Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, when?	
Have you previously been employed by Greene's Inc.? Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, when?	
How did you hear about us? (<i>Referral, Internet Ad, Other</i>)		Name of person who referred you:	
Are you able to perform the essential functions of the job you are applying as they have been described to you with or without accommodation? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Have you ever been convicted of a crime other than a minor traffic violation? If yes, please state the offense, date when the offense occurred, and place of conviction.			
Are you willing to submit to a screen test for illegal drugs? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Are you willing to consent to a background screening? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Do you have reliable means of transportation? Yes <input type="checkbox"/> No <input type="checkbox"/>			

REFERENCES

SECTION II: Please list three professional references.

Name: Occupation: Phone:

Address:

Name: Occupation: Phone:

Address:

Name: Occupation: Phone:

Address:

EDUCATION

SECTION III: APPLICANTS MAY BE ASKED TO FURNISH TRANSCRIPTS OF SCHOOL OR COLLEGE WORK

	Name and Location	Did you graduate?	List Degree and GPA
HIGH SCHOOL			
COLLEGE(S)			
GRADUATE SCHOOL			
SPECIAL SCHOOLING <i>BUSINESS OR VOCATIONAL</i>			

PLEASE LIST ANY SCHOLASTIC HONORS, SCHOLORSHIPS, ETC.

PLEASE LIST ANY ADDITIONAL SKILLS. (Typing, machinery, software, languages, etc.)

EMPLOYMENT HISTORY

SECTION IV: LIST ANY FULL-TIME WORK ONLY. ATTACH ADDITIONAL SHEET IF NECESSARY. START WITH MOST RECENT POSITION. PLEASE COMPLETE ENTIRE SECTION. "SEE RESUME" WILL NOT BE ACCEPTED.

1. Employer: Phone:

Address:

City State

Start Date Starting Salary Starting Position

End Date Ending Salary Ending Position

Name and Title of Supervisor Reason for Leaving

Brief description of your responsibilities

2. Employer: Phone:

Address:

City State

Start Date Starting Salary Starting Position

End Date Ending Salary Ending Position

Name and Title of Supervisor	Reason for Leaving
Brief description of your responsibilities	

3. Employer:	Phone:	
Address:		
City	State	
Start Date	Starting Salary	Starting Position
End Date	Ending Salary	Ending Position

Name and Title of Supervisor	Reason for Leaving
Brief description of your responsibilities	

EXPERIENCE AND QUALIFICATIONS

SECTION V: NEXT SECTIONS ARE FOR DRIVING POSITIONS ONLY, IF NON-DRIVER PLEASE CONTINUE TO SECTION VI.

DRIVER'S LICENSES

STATE	LICENSE NO.	TYPE	EXPIRATION DATE

CLASS OF EQUIPMENT

	TYPE OF EQUIPMENT (VAN, TANK, FLAT, ETC.)	DATES		APPROX NO. OF MILES (TOTAL)
		FROM	TO	
Straight Truck				
Tractor and Semi-Trailer				
Tractor-Two Trailers				
Other				

ACCIDENT RECORD FOR THE PAST 3 YEARS OR MORE (ATTACH SHEET IF MORE SPACE IS NEEDED)

DATES <i>(Start with most recent)</i>	NATURE OF ACCIDENT	FATALITIES	INJURIES

TRAFFIC CONVICTIONS AND FORFEITURES FOR THE PAST 3 YEARS (OTHER THAN PARKING VIOLATIONS)

LOCATION	DATE	CHARGE	PENALTY

HAVE YOU EVER BEEN DENIED A LICENES, PERMIT, OR PRIVILEGE TO OPERATE A MOTOR VEHICLE? YES NO
 HAS ANY LICENSE PERMIT OR PRIVILEGE EVER BEEN SUSPENDED OR REVOKED? YES NO

IF THE ANSWER TO EITHER A OR B IS YES, PLEASE ATTACH STATEMENT GIVING DETAILS.

DOT EMPLOYMENT RECORD
 (ATTACH SHEET IF MORE SPACE IS NEEDED)

NOTE: DOT REQUIRES THAT EMPLOYMENT FOR AT LEAST 3 YEARS AND/OR COMMERCIAL DRIVING EXPERIENCE FOR THE PAST 10 YEARS BE SHOWN.

Last Employer: _____

Address: _____
City State

Start Date	Position	Reason for Leaving
End Date	Salary	

Second Last Employer: _____

Address: _____
City State

Start Date	Position	Reason for Leaving
End Date	Salary	

Third Last Employer: _____

Address: _____
City State

Start Date	Position	Reason for Leaving
End Date	Salary	

SECTION VI: APPLICANT'S ACKNOWLEDGEMENT

TO BE READ AND SIGNED BY APPLICANT

1. I certify that all statements contained in this application or made in conjunction with it are true and correct. I understand that any misrepresentation or omission of facts requested is grounds for disqualification from employment if I am hired.
2. I understand that this application for employment does not in any way constitute an offer of employment or a contract of employment. Employment with Greene's Inc. is not by contract express or implied. Furthermore, should I be employed I understand that my employment is for no definite duration but is at an "at will" basis and no representative of Greene's Inc. has the authority to make any assurances to the contrary.
3. I give Greene's Inc. the right to investigate all references and the right to secure additional information about me including the right to investigate reports made through consumer reporting agencies. Furthermore, I authorize all my current and former employers, school officials, instructors, or any other persons whether or not named in this application to give Greene's Inc. any information they may have regarding me, whether or not such information is in their written records. I release Greene's Inc. and its representatives from any liability for any damage whatsoever resulting from their requesting reference information regarding me. I release those companies, agencies, and individuals supplying reference information from any liability for any damages whatsoever resulting from giving such information to Greene's Inc.
4. I certify that I have read the job description or in the absence of a job description, the essential functions of the job have been described to me which sets forth the essential functions of the job for which I have applied.
5. I understand that Greene's Inc. policies and procedures including its Employee Handbook do not constitute a contract of employment. I agree to read and familiarize myself with all written employment guidelines including the Employee Handbook if hired.
6. I understand that this application is current for sixty (60) days following the date entered below. At the conclusion of the sixty (60) days, if I have not heard from Greene's Inc. and still wish to be considered for employment, I will fill out a new application.

I have read and understand the information provided. My signature certifies that this application was completed by me, and all entries on it and information in it are true and complete to the best of my knowledge.

_____ **Date**

_____ **Applicant's Signature**

NOTE: A motor carrier may require an application to provide information in addition to the information required by the Federal Motor Carrier Safety Regulations.



Woods Cross, UT 84087 • Phone: 801-292-6699 • Fax: 801-299-0948

ACKNOWLEDGMENT AND AUTHORIZATION REGARDING BACKGROUND INVESTIGATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of “consumer reports” and/or “investigative consumer reports” by **Greene’s Inc.** at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, insurance company or other party to furnish any and all background information requested by Pre-employ.com, Inc., 2301 Balls Ferry Road, Anderson, California 96007, 800-300-1821, www.Pre-employ.com (“the Agency”), another outside organization acting on behalf of **Greene’s Inc.**, and/or **Greene’s Inc.** itself. I agree that a facsimile (“fax”) or electronic or photographic copy of this Authorization shall be as valid as the original.

<p><u>State of Washington applicants and employees only:</u> You have the right to receive a complete and accurate disclosure of the nature and scope of any investigative consumer report as well as a written summary of your rights and remedies under Washington law.</p>
<p><u>Massachusetts and New Jersey applicants and employees only:</u> You have the right to inspect and promptly receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly.</p>
<p><u>New York applicants and employees only:</u> You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly. By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.</p>
<p><u>Minnesota applicants and employees only:</u> You have the right, upon written request to Agency, to receive a complete and accurate disclosure of the nature and scope of any consumer report. Agency must make this disclosure within five days of receipt of your request or of Company’s request for the report, whichever is later. Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. <input type="checkbox"/></p>
<p><u>Oklahoma applicants and employees only:</u> Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. <input type="checkbox"/></p>
<p><u>California applicants and employees only:</u> By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law. <input type="checkbox"/></p>

Signature: _____

Date: _____

Print Name: _____

Maiden Name (if applicable): _____

Address: _____

Social Security Number: _____ *

Date of Birth: _____ *

*This information will be used for background screening purposes only

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Greene's Inc. may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends or associates. These reports may contain information regarding your criminal history, credit history, motor vehicle records ("driving records"), verification of your education or employment history or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Pre-employ.com, Inc., 2301 Balls Ferry Road, Anderson, California 96007, 800-300-1821, www.Pre-employ.com, or another outside organization. You should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact: